

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held October 14, 2021 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #9.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Jennifer Finlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Equal Employment Opportunity

Millard School District Policy - File Code: 4000
Second Reading

Non-Discrimination

Millard School District Policy - File Code: 1010
First Reading

3. School Community Council Training
4. Millard School District Mission Statements
5. COVID Update
6. Possible Administrative Satisfaction Survey
7. Mr. Zach Bryan - Transportation Supervisor (TransFinder Software)

8. Mr. Brett Callister - CTE Report
9. Mr. George Richardson - Report of School Schedule Study
10. Mr. George Richardson - LEA Specific License and Endorsement Authorizations.

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Finlinson, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Finlinson	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Barney	Aye
Member Lund	Aye
Member Britt	Aye
Member Finlinson	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 1:30 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held September 9, 2021 were approved by a motion from Member Barney, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Minutes

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

- 1. Final Millard School District Annual Financial Report (AFR) for the Period Ending June 30, 2021 and Annual Program Report (APR)

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #021954 to check #022107, inclusive, and ACH #260 through #291, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #10.

Substitute Teachers

Substitute Teachers

- | | |
|--------------------------|------------------------------|
| Star Cummings (Fillmore) | John Covey (Oak City) |
| Kelsey Gardner (Delta) | Sabrina Stevenson (Fillmore) |
| Korie Catmull (Oak City) | Taylor Thomas (Oak City) |

They all have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

2021-2022 Compulsory Attendance Compliance

2021-2022 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Jenny Davis	Oakley Shiner	DHS / 11th grade
Scott Nixon	Matthew Nixon	FMS / 6th grade
Brandon Watterson	Mark Watterson	FMS / 8th grade

Recommended for approval

In-State Residency Requests

In-State Residency Request

Student Name: Ryker Lovell / Skyly Lovell
 Parents' Name: Kory Lovell
 Guardian Name: Jeff and Tammy Reddoor
 School / Grade: Fillmore Elementary School / 2nd grade - 3th grade

Recommended for approval.

In- Lieu of Transportation Requests

<u>Parent (s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>	In-Lieu of Transportation Requests
Adriana Sanoval	Javier Quezada Miguel Quezada Geraldine Quezada	Baker El Baker El Garrison El	28 miles RT	
Pamela Jensen	Helaman Jensen Devin Jensen	Fillmore El Fillmore Middle	6.4 miles RT	

Winter Sports Activity Schedules

Winter Sports Activity Schedules

Delta High School

Delta High School Boys' Basketball
Delta High School Girls' Basketball
Delta High School Swim Team
Delta High School Wrestling
Delta High School TriDel's

Delta High School

Millard High School

Millard High School Boys' Basketball
Millard High School Girls' Basketball
Millard High School Selgae Competition
Millard High School Swim Team
Millard High School Wrestling

Millard High School

Utah High School Activities Association (UHSAA) 150 Mile Contest Approval

UHSAA 150 Miles Contest Approvals

Delta High School Wrestling to Vernal, Utah on January 7-8, 2022

Millard High School Selgae Drill to St. George on January 8, 2022

Millard High School Basketball to Enterprise on January 4, 2022

Millard High School Wrestling to Hurricane/Dixie on December 16-18, 2021

Millard High School Swim Team to Moab on December 3, 2021

Millard High School Swim Team to North Summit on January 19, 2022

Millard High School Basketball to Hurricane on December 3, 2021

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Lori Leavitt - Instructional Assistant at Delta South Elementary School
Kristi Townsend - Lunch Worker at Delta Middle School
Megan Neville - Instructional Assistant at Millard High School

Recommendation for Delta Bus Garage Custodian

Bus Garage Custodian

Kathy Cole - Three (3) Hours Per Week

Recommendation for Delta Area Substitute Bus Drivers

Substitute Bus Drivers

Christopher Hansen Michael Stephenson
Nicole Curtis Paul Cole

Recommendation for Fillmore Middle School AmeriCorp Volunteer

FMS AmeriCorps Volunteer

Sarah Robison

Millard High School Head Boys' Soccer Coach

MHS Head Boys' Soccer Coach

Aron Trejo

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

Millard School District October 1st Student Enrollment

Millard School District October 1st Student Enrollment

A review and comparison was made of the Millard School District's October 1st Student Enrollment count.

	<u>October 1, 2020</u>	<u>October 1, 2021</u>	<u>Difference</u>
Delta North Elementary	414	440	+26
Delta South Elementary	433	430	-3
Fillmore Elementary	368	401	+33
Garrison Elementary	17	21	+4
Delta Middle School	437	462	+25
Fillmore Middle School	356	361	+5
Delta High School	536	536	N/C
Millard High School	404	413	+9
EskDale High School	8	10	+2
Total	2,973	3,074	+101

Citizen Request to be on the School Board’s Agenda

Citizen Request
to be on Board
Agenda - Russell
Sias

Mr. Russell Sias requested to be on the Board of Education agenda to discuss the importance of communication.
Mr. Sias commented on the lack of housing and the need for up to thirty-five to forty-seven RV spaces for families that may be coming to the Delta area.
Mr. Sias discussed the need to get classroom materials and textbooks into the local libraries for the benefit of individuals who might be looking to home school children or those looking at getting a GED degree.
It was suggested Critical Race Theory (CRT) is going to come to local areas and the Board of Education needs to be ready to deal with this issue. There is concern with the voice of the public being muted and this is coming down the pipe much faster than anyone will realize. It was appreciated that the Millard School District has indicated that the District is not involved in the CRT.
It bothers Mr. Sias that having a public comment portion of each Board meeting and only allowing three minutes and no comment from the Members of the Board as the current procedure for Board meetings.
Communication is the key to success.

Action Items

Action Items

Policy Approval

Policy Approval

None

Approval of LEA Specific Authorizations

Approval of LEA
Specific Authori-
zations

Member Barney made a motion to approve issuing LEA Specific Licenses and endorsement for the following educators:

<u>Educator</u>	<u>License</u>	<u>Licenses and Endorsements</u>
Clayton Barber	Elementary	Music (K-6) / Theatre (6-12)
Daniel Degraffenried		Visual Art (6-12) / PE
Emeri Wardle	Secondary	7th grade Math / Health Education
Lance Atkinson	Secondary	Chinese
Jonathan Winters		Health Education
Lola Murdock		Mathematics Endorsement 3
Teresa Conrad		Geography
Kathleen Hayward		Family & Consumer Sciences
Dana Bunker		Family & Consumer Sciences
Audrey Stephenson	Secondary	College/Career Awareness and Digital Literacy
Cory Webb		Family & Consumer Sciences
Brendan Willoughby		Middle Level Science
Van Cluff		Mathematics - Special Education Mid / Mild Disabilities
Jarod Baker		Small Vehicle Technician

Motion was seconded by Member Lund and carried unanimously by the Members of the Board.

Amended Delta North Elementary School LAND Trust Budget

DNES - Amended
LAND Trust
Budget

Mrs. Delna Bliss, Principal of Delta North Elementary School, requested approval to amend the Delta North Elementary School’s LAND Trust Budget as follows:

Allocate \$18,000 for LETRS Training Stipend for Teachers completing course, \$600 for Substitute Teacher Recruitment Incentives and eliminating the amount originally budgeted for the Renaissance AR/STAR Reading and Math Program. Carry-over balance be increased from \$643 to \$6,154.

Member Britt made a motion to approve amending the Delta North Elementary School’s LAND Trust Budget, as described above, seconded by Member Barney and carried unanimously by the Members of the Board

Amended Delta Middle School LAND Trust Budget

DMS - Amended
LAND Trust
Budget

Delta Middle School requested approval to amend its LAND Trust Program for the following expenditures:

Purchase of STEM Equipment	\$15,000
Instructional Specialist for Art and an Instructional Specialist to be used as a Permanent Sub	\$32,000
IXL Supplemental Software to Support Instruction	\$ 7,000
Professional Development for Teachers	\$25,000
Language Arts/Math/Science Supplies	\$ 6,000

Member Barney made a motion to approve amending the Delta Middle School’s LAND Trust Plan, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Transfinder Software for Transportation Department

Transfinder Software for Transportation Department

Mr. Zach Bryan, Millard School District Transportation Supervisor, met with the Board of Education in the Board Work Session to review and discuss the possible purchase of the Transfinder Software to assist with the mapping and tracking of bus routes. The cost for this software is \$8,490 for the first year and a maintenance fee of \$4,950 for the second year.

Member Britt made a motion to approve the purchase of and use of the Transfinder Software for the Millard School District Transportation Department, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Employee Request for Extended Sick Leave

Request for Extended Sick Leave

Mrs. Emily King, Teacher at the Fillmore Elementary School, had an emergency C-Section on August 27, 2021. Mrs. King’s doctor recommended Mrs. King be given up to twelve (12) weeks off for delivery, to heal, care for self and newborn, and to bond with her newborn.

Mrs. King requested that her previously approved unpaid maternity leave be given as sick leave because of the emergency C-Section, as she is a professional educator and has this sick leave.

Member Lund made a motion to approve the sick leave request for Mrs. Emily King of up to twelve weeks of paid sick leave, seconded by Member Britt and carried unanimously by the Members of the Board.

Approval of School Positive Behavior Plans

Approval of Positive School Behavior Plans

The Positive Behavior Plans were reviewed for the following schools:

- Delta North Elementary School
- Delta South Elementary School
- Fillmore Elementary School
- Delta Middle School
- Fillmore Middle School
- Delta High School
- Millard High School

Member Barney made a motion to approve the individual Positive Behavior Plans for the school, as listed above, seconded by Member Britt and carried unanimously by the Members of the Board.

Formal Ratification of ARP ESSER III Funding Priorities

Ratification of Budget for ARP ESSER III Funds

A review was made of the proposed use of funds for the Federal ARP ESSER III funds that are available to the Millard School District. The following are the proposed use of the funds:

Additional Training and Planning Days for all Teachers	\$420,000
Continue Secondary After-School and Preparation period of Instruction	\$180,000
Continue Elementary After-School Instruction	\$ 40,000
Expanded Summer School Elementary Program	\$ 60,000
Expanded Summer School Secondary Program	\$ 24,000
School Counselors for Summer School	\$ 6,000
School Social Workers	\$340,000
Online Learning Programs	\$230,000
School Interior and Grounds Camera Systems	\$430,000
In-Classroom Camera and Microphone Systems	\$786,003
Educational Technology Endorsement for Teachers	\$108,450
Touchless Bottle Refilling Water Fountains	\$ 36,000

Member Finlinson made a motion to approve the funding priorities for the Millard School District use of the ARP ESSER III funds, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Extended Student Out-of-State Travel Request / Advisor and Students

DHS Band - Extended Student Travel

1. Delta High School Band
 - Advisor: Kelly Ball - Band
 - Anaheim (Disneyland) National Music Festival
 - April 6, 2022 through April 10, 2022
 - Anaheim, California

The cost per student is estimated to be \$850 per student. These funds would be by fund raisers or out-of-pocket. These music festivals give the students the opportunity of performing for nationally recognized musicians, as part of the Utah core requirements.

Member Barney made a motion to approve the Delta High School Band participating in a Anaheim (Disneyland) National Music Festival, following the Millard School District Extended Student Travel policy, seconded by Member Lund and carried unanimously by the Members of the Board.

Delta High School Cheerleaders - Request for Safety Mats

DHS Cheerlead-
ers - Request for
Safety Mats

The Utah High School Activities Association (UHSAA) recently voted to include cheerleading as an official sport program in the State of Utah beginning with the 2022-2023 school year. This will provide a greater opportunity for competition in high school cheer programs.

To prepare and plan for change, the Delta High School Cheerleaders will be participating in a competition in January 2022. New mats are needed to meet the safety protocols that are set by Utah State Risk Management and the National Federation of State High School Associations.

The Delta High School Cheerleader advisor requested that the Millard School District purchase mats from EZ Flex Sports Mats at a cost of \$8,468.

Member Finlinson made a motion to approve the purchase of floor mats from EZ Flex Sport Mats, at a cost of \$8,468, seconded by Member Britt made carried unanimously by the Members of the Board.

Request for Waiver of Building Rental Fee

Waiver of Build-
ing Rental Fee for
Desert Echo

Desert Echo Community Choir- Community Singing Group

Desert Echo Community Choir is a group of individuals from the Delta area who practice each week in the Fall and Spring and then provide a community concert at Christmas time and in the Spring.

The Christmas concert for Desert Echo will be held on Saturday, December 4, 2021.

Member Lund made motion to approve waiving the building rental fee for Desert Echo Community Choir to use Millard School District facilities for their practices and concerts, seconded by Member Barney and carried unanimously by the Members of the Board.

Announcement of New Business Administrator

Corey Holyoak -
Appointed Busi-
ness Administra-
tor

Member Lund made a motion to appoint Mr. Corey Holyoak as Business Administrator for the Millard School District effective January 1, 2022, seconded by Member Britt and carried unanimously by the Members of the Board.

Mr. Holyoak will begin on November 1, 2021.

Board President Todd E. Holt was excused from the Board meeting.

Honoring Excellence

Honoring Excellence

Honoring Employee Excellence

Substitute Teachers

Honoring Substitute Teachers

The Members of the Board of Education honored those substitute teachers who have worked at least twenty (20) days since the start of the 2021-2022 school year. Having available substitute teachers is vital to the continuing educational opportunities for the District’s students. Those honored were:

- | | | |
|---------------|------------------|--------------|
| Lisa Barber | Jessica Memmott | Shelly Coray |
| John Woods | Loreen Bliss | Kae Starley |
| Esther Duncan | Elizabeth Palmer | |

Appreciation was expressed to these individuals for the good job that they do and for the valuable service they provide. Each was presented with a “Certificate of Excellence”.

Instructional Assistants

Honoring Instructional Assistants

The Members of the Board honored all instructional assistants that work for the Millard School District. A representative from each of the schools was invited to represent their school. A gift basket was prepared for those present to take back to their schools and share with the other instructional assistant. The instructional assistants representing the schools were as follows:

- | | |
|-------------------------------|-------------------|
| Delta North Elementary School | Shayla Roper |
| Delta South Elementary School | Amanda Jacobson |
| Fillmore Elementary School | Melissa Anderson |
| Delta Middle School | Sue Poulsen |
| Fillmore Middle School | Deborah Lichfield |
| Delta High School | Jeanne Lovell |
| Millard High School | Megan Neville |

Appreciation was expressed to each of these individuals and for all of the instructional assistants in the Millard School District.

Millard School District School Resource Officer (SRO)

Honoring School Resource Officer

Millard County Deputy Sheriff, Deputy Tryell Curtis, was honored for the service that he gives to all of the Millard School District schools. Deputy Curtis is serving both sides of the county and does an excellent job.

Members of the Board expressed their appreciation for the valuable service that Deputy Curtis gives to the schools and their students.

A “Certificate of Excellence” was available for Deputy Curtis; however, he was unable to attend.

Communications for Board Members:

Communications
for Board Mem-
bers

1. Thank you card from the Delta Youth Activity Center (DYAC) for the Board of Education's support of their program. Thanks for helping to provide a safe haven for the Youth-After-School program.

2. School Newsletters:

- a. Delta South Elementary School's - "Bunny Bulletin"
October 2021
- b. Delta North Elementary School's "Bulldog Bulletin"
October 2021
- c. Delta Middle School's Newsletters
September and October 2021
- d. Fillmore Middle School's October 2021 Newsletter

Public Comment

Public Comment

None

Board Members Comments

Board Member
Comments

1. Member Britt expressed his appreciation for substitute teachers and instructional assistants. They are heroes for the District.

Member Britt expressed thanks and appreciation for Keith and the good job that he does. Member Britt extended a welcomed to the new Business Administrator, Mr. Corey Holyoak, and looks forward to working with him

2. Member Finlinson was grateful for the reports that were received from several of the District Directors and the valuable information that was given to the Members of the Board. She appreciated those who presented to the Board this Board meeting.

3. Member Barney seconded the comments from Member Britt and Member Finlinson as all are interested in doing the best for the students. Member Barney indicated that this has been a tough month with going through the screening process and selection of a new business administrator. She appreciated the work of the Members of the Board in the selection of the new business administrator. This is an incredible Board to be a part of and appreciated how well everyone works together. There are always challenges and the Board is up to meeting these challenges.

Member Barney expressed her appreciation for Keith and the dedicated business administrator that is has been to the Millard School District. He has given his whole life to this position and it is appreciated. Member Barney is looking forward to Keith having a life other than for the Millard School District. Member Barney is looking forward to getting to know the new business administrator, Mr. Corey Holyoak.

4. Member Lund said ditto to everything that has been said by the other Members of the Board. Member Lund greatly appreciates the good work of Keith and wonders why the compliments given in previous Board meetings have not made it into the minutes.

